

***The City of Chandler Housing and
Redevelopment Division***

***PUBLIC HOUSING
ANNUAL PLAN***



Chandler ♦ Arizona
Where Values Make The Difference

April 2001



April 13, 2001

Ms. Pat Lindquist, Public Housing Revitalization Specialist
Arizona State HUD Office
Two Arizona Center, Ste. 1600
400 North 5th Street
Phoenix, Arizona 85004-2361

Dear Ms. Lindquist:

Enclosed is the City of Chandler Housing and Redevelopment's Annual Plan for the year 2001. The submission of the Annual Plan is in accordance with Section 511 of the Quality Housing and Work Responsibility Act (QHWRA) of 1998.

We have complied with the statutory requirements of QHWRA and ensure that our plan is consistent with the applicable comprehensive housing affordability strategy.

In developing the annual plan, we have consulted with our Resident Advisory Board and documented their comments in the plan.

I appreciate the opportunity to be of service to you. If you have any questions or concerns, please feel free to discuss them with me directly at 480-782-3207 or Ms. Lorraine Harris, 480-782-3211.

Cordially,

Kurt Knutson
Housing and Redevelopment Manager

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U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

Annual Plan for Fiscal Year 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

Annual PHA Plan
PHA Fiscal Year 2001
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

☒ **Standard Plan**

Streamlined Plan:

- ☐ **High Performing PHA**
☐ **Small Agency (<250 Public Housing Units)**
☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Our Annual Plan is based on the premise that if we accomplish our goals and objectives we will be working towards the achievement of our mission. The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives and are consistent with the Consolidated Plan. Here are just a few highlights of our Annual Plan:

- We have adopted three local preferences -- for applicants who live and/or work in the jurisdiction, those who are currently enrolled in employment, training program, attending school on a full-time basis, currently working 20 hours a week (this preference is automatically extended equally to all elderly families and persons with disabilities and all families whose head or spouse are receiving income based on their inability to work), and applicants displaced by the City of Chandler or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal Disaster Relief Laws.
- We have adopted an aggressive screening policy for public housing to ensure to the best of our ability that new admissions will be good neighbors. In our Section 8 program, we are screening applicants to the fullest extent allowable while not taking away the ultimate responsibility from the landlord. Our screening practices will meet all fair housing requirements.
- We have implemented a deconcentration policy.
- Applicants will be selected from the waiting list by preference and in order of date and time they applied and to meet statutory requirements.
- Federal regulations also require all Public Housing Authorities target 40% if all new admissions and 75% of all new Section 8 program admissions to families at or below 30% of median income.
- We have established a minimum rent of \$0.
- We have established flat rents for all of our developments.
- We are going to utilize 110% of the published FMR's as our payment standard for the Housing Choice Vouchers and 100% of the published FMR's for any existing certificates.

In summary, we are on course to improve the condition of affordable housing in the City of Chandler Housing and Redevelopment Division.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

<input checked="" type="checkbox"/> Attachment A - Definition of Substantial Deviation and Significant Amendment	49
<input checked="" type="checkbox"/> Attachment B - Resident Membership of the PHA Governing Board	50
<input checked="" type="checkbox"/> Attachment C - Membership of the Resident Advisory Board	51
<input checked="" type="checkbox"/> Attachment D - Implementation of Public Housing Resident Community Service Requirements	52
<input checked="" type="checkbox"/> Attachment E - Admissions Policy for Deconcentration	54
<input checked="" type="checkbox"/> Attachment F - FY 2001 Capital Fund Program Annual Statement	55
<input checked="" type="checkbox"/> Attachment G- Pet Policy	61

- ☒ Attachment H – Statement of Progress in meeting the 5 year Plan, Mission and Goals. 67
- ☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- ☒ Attachment I - PHA Management Organizational Chart 69
- ☒ Attachment J- FY 2001 Capital Fund Program 5 Year Action Plan 70
- ☒ Attachment K - Public Housing Drug Elimination Program (PHDEP) Plan 77
- ☒ Attachment L - Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) 83
- ☐ Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year Agency Plan
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable	Annual Plan: Conversion of

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Public Housing
X	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	1129	5	5	5	1	4	5
Income >30% but <=50% of AMI	1462	5	5	5	1	4	5

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income >50% but <80% of AMI	2150	5	4	3	1	4	4
Elderly	2,264	5	5	5	3	1	5
Families with Disabilities	2,600	5	5	5	4	4	4
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- ☒ Consolidated Plan of the Jurisdiction/s
Indicate year: FY 1999-2000
- ☐ U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- ☐ American Housing Survey data
Indicate year:
- ☐ Other housing market study
Indicate year:
- ☐ Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance <input checked="" type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	835		96
Extremely low income <=30% AMI	501	60 %	
Very low income (>30% but <=50% AMI)	142	17%	
Low income (>50% but <80% AMI)	192	22.3%	
Families with children	683	81.7%	
Elderly families	43	5%	
Families with Disabilities	109	13%	
Race/ethnicity	White 570	68.2%	
Race/ethnicity	Black 121	14.4%	
Race/ethnicity	Am. Indian 27	3%	
Race/ethnicity	Asian 16	1%	
Race/ethnicity	Hispanic 101	12%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	136	16.2%	16
2 BR	389	46.5%	45
3 BR	233	27.9%	27
4 BR	67	8%	5
5 BR	10	1%	3

Housing Needs of Families on the Waiting List			
5+ BR	N/A	N/A	N/A
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) <input checked="" type="checkbox"/> Section 8 tenant-based assistance <input type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	922		
Extremely low income <=30% AMI	610	66%	
Very low income (>30% but <=50% AMI)	277	30%	
Low income (>50% but <80% AMI)	35	3%	
Families with children	846	91.7%	
Elderly families	46	3%	
Families with Disabilities	30	3%	
Race/ethnicity	White 576	59.2%	
Race/ethnicity	Black 71	7%	
Race/ethnicity	Am. Indian 30	3%	
Race/ethnicity	Asian 15	1%	
Race/ethnicity	Hispanic 230	25%	
Characteristics by Bedroom Size (Public Housing Only)	N/A	N/A	N/A

Housing Needs of Families on the Waiting List

Is the waiting list closed (select one)? ☐ No ☒ Yes

If yes:

How long has it been closed (# of months)? 8 months (08-31-00)

Does the PHA expect to reopen the list in the PHA Plan year? ☒ No ☐ Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☒ No ☐ Yes

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

The Quality Housing and Work Responsibility Act of 1998 requires that housing authorities set forth in our Annual Plan a Needs Assessment of the housing needs of our jurisdiction and our waiting list. Also, we are required to state how we intend to address these needs.

Above is the information contained in the Housing Needs Section of our Consolidated Plan. It shows there is a significant need for additional affordable housing resources in our community. Also, per the requirements, we have attached data and tables that provide an analysis of our waiting list.

The information was analyzed in the following manner. We gathered data from our waiting lists and the City of Chandler Consolidated Plan. Then we looked at this information from the perspective of the required groups and for the factors set forth in the Interim Rule. Finally, we consulted with the creators of the City of Chandler Consolidated Plan to ensure that they agree with our analysis.

The City of Chandler Housing and Redevelopment Division used this analysis to prepare our five-year goals and objectives. It reflects our priorities that we have set forth in our Mission Statement.

Finally, we are required to state how we intend to address our community's housing needs to the maximum extent practical. While we wish we could meet the needs that exist in our jurisdiction, we are not optimistic about achieving this objective. The problem is that we lack the resources to address our housing needs. Neither the City of Chandler Housing and Redevelopment Division nor the Federal Government has the resources necessary to accomplish our objective. The only practical thing we can do is to apply for the grant opportunities made available by the U.S. Department of Housing and Urban Development over the course of the next year. Whenever possible we will respond to HUD NOFAs (Notices of Funding Availability) to increase the amount of affordable housing in the City of Chandler.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line

- ☒ Reduce turnover time for vacated public housing units
- ☐ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☒ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☐ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☒ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☒ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☐ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☐ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☒ Other: (list below) Public Housing/Homeownership Development Program

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☐ Employ admissions preferences aimed at families with economic hardships
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- ☒ Employ admissions preferences aimed at families who are working
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: The Elderly**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- ☒ Seek designation of public housing for the elderly
- ☐ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☐ Other: (list below)

Need: Specific Family Types: Families with Disabilities**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- ☒ Seek designation of public housing for families with disabilities
- ☒ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☐ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☒ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☐ Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- ☒ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☒ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☐ Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☒ Staffing constraints
- ☒ Limited availability of sites for assisted housing
- ☒ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☐ Community priorities regarding housing assistance
- ☐ Results of consultation with local or state government
- ☒ Results of consultation with residents and the Resident Advisory Board
- ☒ Results of consultation with advocacy groups
- ☒ Other: (list below)

The City of Chandler Housing and Redevelopment Division owns and manages 318 Public Housing units. The Public Housing programs provide opportunities for low-income families and elderly/disabled household to rent federally subsidized housing for 30% of their monthly adjusted gross income. The housing inventory is divided into traditional conventional housing, elderly/disabled housing and the scattered sites housing programs.

There are five (5) conventional housing complexes located in the City of Chandler. There are a total of 201 conventional units.

The elderly/disabled housing is currently composed of 36 apartments located in the City of Chandler. These apartments house individuals who are 62 years or older, disabled and or handicapped.

The Scattered Sites housing is currently composed of 318 single-family homes located throughout the City of Chandler.

The overall goal of the City of Chandler Housing and Redevelopment division is in accord with the HUD's goal, which is to maintain decent, safe, and sanitary housing conditions for all assisted housing residents. In an effort to preserve the housing conditions, the City has managed an aggressive modernization program to keep the units in good condition.

In order to preserve the housing condition of the City's Public Housing stock, a five-year modernization funding plan is developed. Rehabilitation needs are assessed and are prioritized in the five-year plan.

There is expected to be limited losses to the Public Housing inventory. The City of Chandler Housing and Redevelopment division expects to sell 5 single family homes per year to assisted housing residents through our 5H Homeownership Program.

The City of Chandler Housing and Redevelopment Division also administers and maintains a total of 438 Section 8 Vouchers/Certificates. This program assists the extremely-low, very-low and low-income person or family in obtaining decent, safe and sanitary housing in the private market.

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2001 grants)	665,032	
a) Public Housing Operating Fund	559,044	
b) Public Housing Capital Fund		
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	2,845,695	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	74,039	
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant	1,266,000	Downtown Redevelopment, Housing Rehab, social services
i) HOME	313,485	DPA, Single family rehab
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below) at 06/30/00		
PH Operating Reserve	587,877	PH Operations
PH Replacement Reserve	592,379	
CDBG	1,193,160	Downtown Redevelopment, Housing Rehab, social services

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
3. Public Housing Dwelling Rental Income	493,027	PH Operations
4. Other income (list below)		
Investment income	72,000	PH Operations
Misc.	50,000	PH Operations
4. Non-federal sources (list below)		
Total resources	8,711,738	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- ☐ When families are within a certain number of being offered a unit: (state number) Top 20
- ☐ When families are within a certain time of being offered a unit: (state time)
- ☒ Other: (describe)

The application process will involve two phases. The first phase is the initial application for housing assistance or the pre-application. The pre-application requires the family to provide limited basic information establishing any preferences to which they may be entitled. This first phase results in the family's placement on the waiting list.

Upon receipt of the family's pre-application, the Housing and Redevelopment Division will make a preliminary determination of eligibility. The Housing and Redevelopment Division will notify the family in writing of the date and time of placement on the waiting list, and the approximate wait before housing may be offered. If the Housing and Redevelopment Division determines the family to be ineligible, the notice will state the reasons therefore and will offer the family the opportunity of an informal review of the determination.

The applicant may at any time report changes in the applicant's status including changes in family composition, income, or preference factors. The Housing and Redevelopment Division will annotate the applicant's file and will update the applicant's place on the waiting list.

The second phase is the final determination of eligibility, referred to as the full application. The full application takes place when the family nears the top of the waiting list. The Housing and Redevelopment Division will ensure that verification of all preferences, eligibility, suitability and selection factors are current in order to determine the family's final eligibility for admission into the Public Housing Program.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☒ Housekeeping
- ☒ Other (describe)

History of disturbing neighbors or destruction of property;

Having committed fraud in connection with any Federal housing assistance program, including the intentional misrepresentation of information related to their housing application or benefits derived there from;

History of abusing alcohol in a way that may interfere with the health, safety, or right to peaceful enjoyment by others; and

A check of the State's lifetime sex offender registration program for each adult household member, including live-in aides. No individual registered with this program will be admitted to public housing.

- c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. ☒ Yes ☐ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list
(select all that apply)

- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office
- ☐ PHA development site management office
- ☐ Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- ☐ PHA main administrative office
- ☐ All PHA development management offices
- ☐ Management offices at developments with site-based waiting lists
- ☐ At the development to which they would like to apply
- ☐ Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- ☐ One
- ☒ Two
- ☐ Three or More

b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?

- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- ☒ Emergencies
☒ Overhoused
☐ Underhoused
☒ Medical justification
☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)
☐ Resident choice: (state circumstances below)
☒ Other: (list below) To provide an incentive for families to assist in meeting the deconcentration goals, to facilitate a relocation when required for modernization or other management purposes and to eliminate vacancy loss and other expense due to unnecessary transfers

c. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
☐ Victims of domestic violence
☐ Substandard housing
☐ Homelessness
☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☒ Working families and those unable to work because of age or disability

- ☐ Veterans and veterans' families
- ☒ Residents who live and/or work in the jurisdiction
- ☒ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
 - ☒ Other preference(s) (list below) Displaced person(s): Individuals or families displaced by government action or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal Disaster Relief Laws.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden

Other preferences (select all that apply)

- ☒ (1) Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☒ (1) Residents who live and/or work in the jurisdiction
- ☒ (1) Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
 - ☒ Other preference(s) (list below) Displaced person(s): Individuals or families displaced by government action or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or

otherwise formally recognized pursuant to Federal Disaster Relief Laws.

4. Relationship of preferences to income targeting requirements:

- ☐ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
- ☒ The PHA's Admissions and (Continued) Occupancy policy
- ☒ PHA briefing seminars or written materials
- ☒ Other source (list) Attending the monthly Unified Resident Council meetings, and the reading the quarterly newsletters.

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- ☒ At an annual reexamination and lease renewal
- ☒ Any time family composition changes
- ☒ At family request for revision
- ☐ Other (list)

(6) Deconcentration and Income Mixing

a. ☒ Yes ☐ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☒ Yes ☐ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- ☐ Adoption of site based waiting lists
- If selected, list targeted developments below:

- ☒ Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- ☐ Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- ☐ Other (list policies and developments targeted below)
- d. ☒ Yes ☐ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?
- e. If the answer to d was yes, how would you describe these changes? (select all that apply)
- ☐ Additional affirmative marketing
- ☒ Actions to improve the marketability of certain developments
- ☐ Adoption or adjustment of ceiling rents for certain developments
- ☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- ☒ Other (list below) Adoption of flat rents in our family sites and scattered sites.
- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)
- ☒ Not applicable: results of analysis did not indicate a need for such efforts
- ☐ List (any applicable) developments below:
- g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)
- ☒ Not applicable: results of analysis did not indicate a need for such efforts
- ☐ List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)

- ☒ Criminal or drug-related activity only to the extent required by law or regulation
- ☒ Criminal and drug-related activity, more extensively than required by law or regulation
- ☐ More general screening than criminal and drug-related activity (list factors below)
- ☒ Other (list below) A check with the State sex offender registration program and will ban for life any individual who is registered as a lifetime sex offender. A check with a computerized system called AVTA (Automated Vacated Tenant Accounts). The system will provide information of applicants or participants who currently owes rent or other amounts to any Housing Authority in connection with the Public Housing or Section 8 Programs
- b. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. ☒ Yes ☐ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- ☐ Criminal or drug-related activity
- ☒ Other (describe below) Upon the request of a prospective owner, the CITY OF CHANDLER HOUSING & REDEVELOPMENT will provide any factual information or third party written information they have relevant to a voucher holder's history of, or ability to, comply with material standard lease terms or any history of drug trafficking.

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- ☒ None
- ☐ Federal public housing
- ☐ Federal moderate rehabilitation
- ☐ Federal project-based certificate program
- ☐ Other federal or local program (list below)

- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- ☒ PHA main administrative office
☐ Other (list below)

(3) Search Time

- a. ☒ Yes ☐ No: Does the PHA give extensions on standard 60-day period to search for a unit? If yes, state circumstances below: The Housing Authority may grant one or more extensions of the term. To obtain an extension, the family must make a request in writing prior to the expiration date. A statement of the efforts the family has made to find a unit must accompany the request. A sample extension request form and a form for recording their search efforts will be included in the family's briefing packet. If the family documents their efforts and additional time can reasonably be expected to result in success, the Housing Authority will grant the length of request sought by the family.

(4) Admissions Preferences

- a. Income targeting

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
☐ Victims of domestic violence
☐ Substandard housing
☐ Homelessness
☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☒ Residents who live and/or work in your jurisdiction
- ☒ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) Displaced person(s): Individuals or families displaced by government action or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- ☒ (1) Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☒ (1) Residents who live and/or work in your jurisdiction
- ☒ (1) Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes

☒ (1) Other preference(s) (list below) Displaced person(s): Individuals or families displaced by government action or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- ☒ Date and time of application
☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- ☒ This preference has previously been reviewed and approved by HUD
☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- ☒ The PHA applies preferences within income tiers
☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- ☒ The Section 8 Administrative Plan
☒ Briefing sessions and written materials
☒ Other (list below) Reading the quarterly newsletter.

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- ☒ Through published notices
☐ Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- ☒ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- ☐ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☒ \$0
☐ \$1-\$25
☐ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? The minimum rent is 0.00.

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. ☒ Yes ☐ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: The Authority-determined flat rent for the unit (flat rent option). Tenant may change the basis on which monthly rent is determined at the time of Tenant's

annual review. Also, if Tenant is currently using the flat rent option, then, at anytime Tenant so request, the Authority will immediately provide for Tenant to make rent payments using the income-based rent option upon making a determination that the Tenant is unable to pay current monthly rent because of financial hardship to Tenant's household, including: (a) decrease of household income; (b) increase in household expenses for medical costs, child care, transportation, education or similar items; and (c) such other hardship situations as may be determined by the Authority.

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- ☐ For the earned income of a previously unemployed household member
- ☐ For increases in earned income
- ☐ Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:
- ☐ Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:
- ☐ For household heads
- ☐ For other family members
- ☐ For transportation expenses
- ☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families
- ☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- ☐ Yes for all developments
- ☐ Yes but only for some developments
- ☒ No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- ☐ For all developments
- ☐ For all general occupancy developments (not elderly or disabled or elderly only)
- ☐ For specified general occupancy developments
- ☐ For certain parts of developments; e.g., the high-rise portion
- ☐ For certain size units; e.g., larger bedroom sizes
- ☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☐ Market comparability study
- ☐ Fair market rents (FMR)
- ☐ 95th percentile rents
- ☐ 75 percent of operating costs
- ☐ 100 percent of operating costs for general occupancy (family) developments
- ☐ Operating costs plus debt service
- ☐ The "rental value" of the unit
- ☐ Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
- ☐ At family option
- ☒ Any time the family experiences an income increase
- ☐ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- ☒ Other (list below) The family shall report changes within ten (10) days of their occurrence.

- g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☒ The section 8 rent reasonableness study of comparable housing
- ☐ Survey of rents listed in local newspaper

- ☒ Survey of similar unassisted units in the neighborhood
- ☒ Other (list/describe below) The Flat Rent determinations were compiled by analyzing area rents provided by real estates agencies, Fair Market Rent, and Internet services. We have determined that the following flat rents will apply in our Public Housing developments.

<i>DEVELOPMENTS</i>	<i>FLAT RENTS</i>
Conventional and Kingston Arms	
<i>One Bedroom</i>	<i>\$300.00</i>
<i>Two Bedroom</i>	<i>\$350.00</i>
<i>Three Bedroom</i>	<i>\$400.00</i>
<i>Four Bedroom</i>	<i>\$450.00</i>
<i>Five Bedroom</i>	<i>\$500.00</i>
Scattered Sites	
<i>Two Bedroom</i>	<i>\$487.00</i>
<i>Three Bedroom</i>	<i>\$707.00</i>
<i>Four Bedroom</i>	<i>\$829.00</i>
<i>Five Bedroom</i>	<i>\$962.00</i>

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- ☐ At or above 90% but below 100% of FMR
- ☐ 100% of FMR
- ☒ Above 100% but at or below 110% of FMR
- ☐ Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- ☐ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ The PHA has chosen to serve additional families by lowering the payment standard
- ☐ Reflects market or submarket
- ☐ Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- ☒ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☒ Reflects market or submarket
- ☒ To increase housing options for families
- ☐ Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- ☒ Annually
- ☐ Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- ☒ Success rates of assisted families
- ☒ Rent burdens of assisted families
- ☐ Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- ☒ \$0
- ☐ \$1-\$25
- ☐ \$26-\$50

b. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- ☒ An organization chart showing the PHA's management structure and organization is attached. **Attachment I.**
- ☐ A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	318	120
Section 8 Vouchers	370	96
Section 8 Certificates	25	Phase to Vouchers
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	200	66
Other Federal Programs(list individually)		
Family Self Sufficiency	64	18

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

- *Admissions and Continued Occupancy Plan*

- *Public Housing Lease Agreement*
- *Pet Policy*
- *Drug Free Policy*
- *Equal Housing Opportunity Policy*
- *Hazardous Materials Policy*
- *Maintenance Policy (including pest control)*
- *Personnel Policy*
- *Procurement Policy*

(2) Section 8 Management: (list below)

- *Section 8 Administrative Plan*
- *Lead-based Paint Policy on Target Housing*

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. ☒ Yes ☐ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- ☒ PHA main administrative office
- ☐ PHA development management offices
- ☐ Other (list below)

B. Section 8 Tenant-Based Assistance

1. ☒ Yes ☐ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-

based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- ☒ PHA main administrative office
☐ Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- ☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) ***Attachment F*** -or-
☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- ☐ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment. **Attachment J** -or-
- ☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- ☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- ☐ Revitalization Plan under development
- ☐ Revitalization Plan submitted, pending approval
- ☐ Revitalization Plan approved
- ☐ Activities pursuant to an approved Revitalization Plan underway

- ☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

- ☐ Yes ☒ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

- ☒ Yes ☐ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:
Potential development of Public Housing and first time homebuyer units.

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☐ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- ☐ Yes ☒ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: 210 North McQueen Casa Del Sol
1b. Development (project) number: 04028002
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input checked="" type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>02/01/01</u>
5. Number of units affected: 1
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: 12-01-01 b. Projected end date of activity: 12-01-01

Demolition/Disposition Activity Description
--

1a. Development name: 130 North Hamilton Casa De Esperanza
1b. Development (project) number: 04028002
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (08/01/01)
5. Number of units affected: 1
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: When vacated b. Projected end date of activity: 3 months after vacate date

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. ☐ Yes ☒ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs

completing streamlined submissions may skip to component 11.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☒ Yes ☐ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- ☐ Yes ☒ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: Scattered Sites
1b. Development (project) number: 04028009
2. Federal Program authority: <input type="checkbox"/> HOPE I <input checked="" type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input checked="" type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:

(09/02/1997) Approved by Local HUD office, 02/1999 Implementation Agreement received. Do not have an executed agreement.

5. Number of units affected: 25

6. Coverage of action: (select one)

☒ Part of the development

☐ Total development

B. Section 8 Tenant Based Assistance

1. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

☐ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☐ 25 or fewer participants
- ☐ 26 - 50 participants
- ☐ 51 to 100 participants
- ☐ more than 100 participants

b. PHA-established eligibility criteria

☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- ☒ Yes ☐ No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☒ Client referrals
☒ Information sharing regarding mutual clients (for rent determinations and otherwise)
☒ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
☐ Jointly administer programs
☐ Partner to administer a HUD Welfare-to-Work voucher program
☐ Joint administration of other demonstration program
☐ Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☒ Public housing rent determination policies
☒ Public housing admissions policies
☒ Section 8 admissions policies
☐ Preference in admission to section 8 for certain public housing families
☒ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
☒ Preference/eligibility for public housing homeownership option participation
☐ Preference/eligibility for section 8 homeownership option participation
☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

☐ Yes ☒ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2001 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	21	12/01/2000
Section 8	47	12/01/2000

b. ☒ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address

the steps the PHA plans to take to achieve at least the minimum program size?

If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☒ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- ☒ Informing residents of new policy on admission and reexamination
- ☒ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ☒ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☒ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- ☒ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☐ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☒ Residents fearful for their safety and/or the safety of their children
- ☒ Observed lower-level crime, vandalism and/or graffiti

- ☒ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☐ Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☐ Safety and security survey of residents
- ☒ Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☒ Resident reports
- ☒ PHA employee reports
- ☒ Police reports
- ☐ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- ☐ Other (describe below)

2. Which developments are most affected? (list below)
130 North Hamilton and 73 South Hamilton

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- ☐ Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- ☐ Crime Prevention Through Environmental Design
- ☒ Activities targeted to at-risk youth, adults, or seniors
- ☐ Volunteer Resident Patrol/Block Watchers Program
- ☒ Other (describe below) The City of Chandler Housing and Redevelopment has had a dedicated police officer for housing since 1988. The program is called the Housing Officer Program. This program requires a cooperative enforcement between the Housing and Redevelopment division and the Police Department. On a regular basis, the Special Enforcement Team (SET) accompanies our Housing Officer in patrolling the housing sites. When appropriate, the Neighborhood Response Team (NRT), Zoning Enforcement, Neighborhood Bike Team and Bike Officers have also patrolled the areas for specific problems. At times, these teams have patrolled the areas in unmarked cars or in plain clothes. Currently, all patrol officers forward police reports of

our housing sites to our Housing Officer. Also, once a month we receive from the police department's statistic personnel a monthly police incident report listing all police calls from our housing sites.

2. Which developments are most affected? (list below) 130 North Hamilton, 73 South Hamilton, 210 North McQueen, 660 South Palm Lane, 127 North Kingston and Scattered Sites.

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☒ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☒ Police provide crime data to housing authority staff for analysis and action
- ☒ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☒ Police regularly testify in and otherwise support eviction cases
- ☒ Police regularly meet with the PHA management and residents
- ☒ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☒ Other activities (list below) Established the Housing Officer Program in 1988.

2. Which developments are most affected? (list below) 130 North Hamilton, 73 South Hamilton, 210 North McQueen, 660 South Palm Lane, 127 North Kingston and Scattered Sites.

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2001 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☒ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☒ Yes ☐ No: Has the PHA included the PHDEP Plan for FY 2001 in this PHA Plan?
- ☒ Yes ☐ No: This PHDEP Plan is an Attachment. **Attachment K**

14. RESERVED FOR PET POLICY

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. ☐ Yes ☐ No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. ☒ Yes ☐ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - ☐ Not applicable
 - ☐ Private management
 - ☐ Development-based accounting
 - ☒ Comprehensive stock assessment
 - ☐ Other: (list below)

3. ☐ Yes ☒ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- ☒ Attached at Attachment (File name) ***Attachment L.***
- ☐ Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- ☒ Considered comments, but determined that no changes to the PHA Plan were necessary.
- ☐ The PHA changed portions of the PHA Plan in response to comments
List changes below:
- ☐ Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. ☒ Yes ☐ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. ☐ Yes ☐ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- ☐ Candidates were nominated by resident and assisted family organizations
- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other: (describe)

b. Eligible candidates: (select one)

- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance
- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (City of Chandler)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☒ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

☐ Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Other Information – Plan Approval and Required Certifications

Other Information - Statement of Progress in meeting the 5 year Plan, Mission and Goals.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

ATTACHMENT A

Definition of Substantial Deviation and Significant Amendment or Modification

The City of Chandler Housing and Redevelopment Division shall define a Substantial Deviation from the five-year plan as follows.

Any collective change in the planned or actual use of federal funds for activities that would prohibit or redirect the City of Chandler Housing and Redevelopment Division strategic goals of increasing the availability of decent, safe and affordable housing while promoting self-sufficiency and asset development of families and individuals from being implemented as identified in the five-year plan.

Any single or collective change in the planned or actual use of federal funds as identified in the five-year plan that exceeds 20% of the City of Chandler Housing and Redevelopment Division's annual program budget for Section 8 or public housing activities.

A **Significant Amendment** or Modification to the Annual and Five year plans is defined as:

Changes of a sufficient nature to the rent, admissions policies, or the organization of the waiting list not required by federal regulatory requirements as to a change in the Section 8 Administration Plan or the Public Housing Admissions and Continued Occupancy Policy.

Any change in the planned or use of replacement reserve funds under the Capital Fund that exceeds 20% of the City of Chandler Housing and Redevelopment Division's annual budget.

The addition of activities effecting more than 20% of PHDEP grants.

Changes to the City of Chandler Housing and Redevelopment Division's plans effecting the demolition or disposition of public housing, designation of senior or disabled housing, the homeownership program, and a plan to convert public housing units to other than assisted housing.

ATTACHMENT B

Resident Membership of the PHA Governing Board

The City of Chandler Housing and Redevelopment Division meets the exemption criteria provided in section 2(b) (2) of the U.S. Housing Act of 1937.

ATTACHMENT C

Membership of the Resident Advisory Board

Angela Tapia	Public Housing
Inez Flores	Public Housing
Doug Krantz	Public Housing
Catalina Reyes	Public Housing
Angela Hougart	Public Housing
Scott Redman	Section 8
Laurie Preston	Public Housing
Blanche Mitchell	Public Housing
Cecilia Reyes	Public Housing

ATTACHMENT D

Implementation of Public Housing Resident Community Service Requirements

In order to be eligible for continued occupancy, each adult family member must either: (1) contribute eight hours per month of community service (not including political activities) within the community in which the public housing development is located; (2) participate in an economic self-sufficiency program; or (3) spend eight hours participating in a combination of self-sufficiency and community service activities unless they are exempt from this requirement.

Exemptions

The following adult family members of tenant families are exempt from this requirement.

- A. Family members who are 62 or older
- B. Family members who are blind or disabled as defined under 216(l)(1) or 1614 of the Social Security Act (42 USC 416(l)(1) and who certifies that because of this disability she or he is unable to comply with the community service requirements.
- C. Family members who are the primary care giver for someone who is blind or disabled as defined above.
- D. Family members engaged in work activity
- E. Family members who are exempt from work activity under part A title IV of the Social Security Act or under any other State welfare program, including the welfare-to-work program
- F. Family members receiving assistance, benefits or services under a State program funded under part A title IV of the Social Security Act or under any other State welfare program, including welfare-to-work and who are in compliance with that program

Notification of the Requirement

Prior to implementation of the Community Service requirement, the City of Chandler Housing and Redevelopment Division will notify all residents of the requirement and its proposed implementation.

The notification will advise families that their community service obligation will begin upon the effective date of their first annual reexamination on or after July 01, 2001. It will inform residents of the exemptions from the requirements and the methods for establishing an exemption. It will also advise them that failure to comply with the community service requirement will result in ineligibility for continued occupancy at the time of any subsequent annual reexamination.

Volunteer Opportunities

Community service includes performing work or duties in the public benefit that serve to improve the quality of life and/or enhance resident self-sufficiency, and/or increase the self-responsibility of the resident within the community.

An economic self sufficiency program is one that is designed to encourage, assist, train or facilitate the economic independence of participants and their families or to provide work for participants. These programs may include programs for job training, work placement, basic skills training, education, English proficiency, work fare, financial or household management, apprenticeship, and any program necessary to ready a participant to work (such as substance abuse or mental health treatment).

The City of Chandler Housing and Redevelopment Division will coordinate with social service agencies, local schools, and the Human Resources Office in identifying a list of volunteer community service positions.

Together with the resident advisory councils, the City of Chandler Housing and Redevelopment Division may create volunteer positions such as hall monitoring, litter patrols, and supervising and record keeping for volunteers.

The Process

At the time of initial implementation the City of Chandler Housing and Redevelopment Division shall identify all family members who are apparently subject to this requirement. The authority shall notify all such family members of the community service requirement and of the categories of individuals who are exempt from the requirement. The notification will provide the opportunity for family members to claim and explain an exempt status. The City of Chandler Housing and Redevelopment Division shall verify such claims. For families paying the flat rent, the obligation begins on the date their annual reexamination would have been effective had an annual reexamination taken place.

At the first annual reexamination on or after [insert implementation date] and each annual reexamination thereafter, the City of Chandler Housing and Redevelopment Division will do the following:

- A. Provide a list of volunteer opportunities to the family members.
- B. Provide information about obtaining suitable volunteer positions.
- C. Provide a volunteer time sheet to the family member. Instructions for the time sheet require the individual to complete the form and have a supervisor date and sign for each period of work.
- D. Thirty (30) days before the family's next lease anniversary date, the volunteer coordinator will advise the City of Chandler Housing and Redevelopment Division whether each applicable adult family member is in compliance with the community service requirement.

Notification of Non-compliance with Community Service Requirement

The City of Chandler Housing and Redevelopment Division will notify any family found to be in noncompliance of the following:

- A. That one or more family member(s) has been determined to be in noncompliance;
- B. That this determination is subject to the grievance procedure; and
- C. That, unless the family member(s) enter into an agreement to comply, the lease will not be renewed or will be terminated.

Opportunity for cure

The City of Chandler Housing and Redevelopment Division will offer the family member(s) the opportunity to enter into an agreement prior to the anniversary of the lease. The agreement shall state that the family member(s) agrees to participate in an economic self-sufficiency program or agrees to perform community service activities for as many hours as needed to comply with the requirement over the past 12-month period. The cure shall occur over the 12-month period beginning with the date of the agreement and the resident shall at the same time stay current with that year's community service requirement. The first hours a resident earns are applied to the current commitment until the current year's commitment is complete.

If any non-compliant family member does not accept the terms of the agreement, does not fulfill their obligation to participate in an economic self-sufficiency program, or falls behind in their obligation under the agreement to perform community, the City of Chandler Housing and Redevelopment Division shall take action to terminate the lease.

Prohibition Against Replacement of Agency Employees

In implementing the community service requirement, the City of Chandler Housing and Redevelopment Division may not substitute community service or self-sufficiency activities performed by residents for work ordinarily performed by its employees, or replace a job at any location where residents perform activities to satisfy the service requirement.

ATTACHMENT E

Admissions Policy for Deconcentration

It is the City of Chandler Housing and Redevelopment Division's policy to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward this end, we will skip families on the waiting list to reach other families with a lower or higher income. We will accomplish this in a uniform and non-discriminating manner.

The City of Chandler Housing and Redevelopment Division will affirmatively market our housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and higher income people will not be steered toward higher income developments.

Prior to the beginning of each fiscal year, we will analyze the income levels of families residing in each of our developments, the income levels of census tracts in which our developments are located and the income levels of the families on the waiting list. Based on this analysis, we will determine the level of marketing strategies and deconcentration incentives to implement. We will use the following worksheet for the analysis:

Income Limits and Deconcentration Worksheet

Development Name	Number of Units Under ACC	Number of Occupied Units	Number of Units Occupied by Very Poor Families	% Occupied by Very Poor Families

% Very Poor in –

Census Tract –

Target Number –

Number Needed of below 30% of median area income –

Number Needed above 30% of median area income –

Waiting list number of families -

ATTACHMENT F

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part 1: Summary

PHA Name: City of Chandler, Housing & Redevelopment Div.	Grant Type and Number Capital Fund Program Grant No: AZ028 - Chandler Replacement Housing Factor Grant No:	Federal FY of Grant: 2001-2002			
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	\$ 0.00			
2	1406 Operations				
3	1408 Management Improvements Soft Costs	\$ 63,400.00			
	Management Improvements Hard Costs	\$ 47,000.00			
4	1410 Administration	\$ 55,200.00			
5	1411 Audit	\$ 0.00			
6	1415 Liquidated Damages	\$ 0.00			
7	1430 Fees and Costs	\$ 10,000.00			
8	1440 Site Acquisition	\$ 0.00			
9	1450 Site Improvement	\$ 194,400.00			
10	1460 Dwelling Structures	\$ 192,000.00			
11	1465.1 Dwelling Equipment—Nonexpendable	\$			
12	1470 Nondwelling Structures	\$			
13	1475 Nondwelling Equipment	\$			
14	1485 Demolition	\$			
15	1490 Replacement Reserve	\$			
16	1492 Moving to Work Demonstration	\$			
17	1495.1 Relocation Costs	\$			
18	1499 Development Activities	\$			
19	1502 Contingency	\$ 8,089.00			
20	Amount of Annual Grant: (sum of lines 1 - 19)	\$ 570,089.00			
21	Amount of line 20 Related to LBP Activities	\$ 0.00			
22	Amount of line 20 Related to Section 504 compliance	\$ 0.00			
23	Amount of line 20 Related to Security –Soft Costs	\$ 5,000.00			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part 1: Summary

PHA Name: City of Chandler, Housing & Redevelopment Div.		Grant Type and Number Capital Fund Program Grant No: AZ028 - Chandler Replacement Housing Factor Grant No:		Federal FY of Grant: 2001-2002	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
24	Amount of Line 20 Related to Security-- Hard Costs	\$ 71,000.00			
25	Amount of Line 20 Related to Energy Conservation Measures	\$ 20,000.00			
26	Collateralization Expenses or Debt Service	\$ 0.00			

Capital Fund Program

Page 1 of 5

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: City of Chandler Housing & Redevelopment Division		Grant Type and Number Capital Fund Program Grant No: AZ028 - Chandler Replacement Housing Factor Grant No:					Federal FY of Grant: 2001-2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA a.	Youth Programs		1408	1 Person	\$ 51,400.00				
WIDE b.	Family & Self Sufficiency Caseworker		1408	1 Person	\$ 12,000.00				
MGMT. c.	Maintenance Vehicle		1408	2 Trucks	\$ 47,000.00				
PHA a.	CFP Salary		1410	1 Person	\$ 55,200.00				
WIDE b.	Supplies & Training		1410	Misc.	\$ 2,500.00				
ADMIN.									
AZ28 - 1	Landscape Repair		1450	1 Project	\$ 5,000.00				
AZ28 - 1	Asphalt Replacement & Reseal		1450	2 Lots	\$ 15,000.00				
AZ28 - 1	A/C Replacement / Recreation Building		1460	1 Unit	\$ 12,000.00				
AZ28 - 1	Security Fencing		1450	1 Project	\$ 38,000.00				
AZ28 - 1	Architectural & Engineering Fees		1430	1 Project	\$ 5,000.00				
AZ28 - 2	Asphalt Seal & Re-stripe		1450	2 Sites	\$ 25,000.00				
AZ28 - 2	Kitchen & Bath Cabinet Replacement		1460	10 Units	\$ 40,000.00				
AZ28 - 2	Security Fencing		1450	1 Site	\$ 33,000.00				
AZ28 - 3	Asphalt Seal & Re-stripe		1450	2 Sites	\$ 25,000.00				
AZ28 - 3	Kitchen & Bath Cabinet Replacement		1460	10 Units	\$ 40,000.00				
AZ28 - 3	Sidewalks / Benches / Trash Container		1450	1 Site	\$ 10,000.00				
AZ28 - 3	Storage Container for Site		1450	1 Container	\$ 8,000.00				
AZ28 - 3	Parking Space Canopy		1450	1 Site	\$ 25,400.00				
AZ28 - 3	Architectural & Engineering Fees		1430	1 Project	\$ 5,000.00				
	(Continued on Page 3)								

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: City of Chandler Housing & Redevelopment Division			Grant Type and Number Capital Fund Program No: AZ028 - Chandler Replacement Housing Factor No:				Federal FY of Grant: 2001-2002	
Development Number Name/HA-Wide Activities		All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
		Original	Revised	Actual	Original	Revised	Actual	
PHA	a. Youth Programs	4/30/2003			8/30/2004			
WIDE	b. Family & Self Sufficiency	4/30/2003			8/30/2004			
MGMT.	c. Maintenance Vehicle	4/30/2003			8/30/2004			
PHA	a. CFP Salary	4/30/2003			8/30/2004			
WIDE	b. Supplies & Training	4/30/2003			8/30/2004			
ADMIN.								
AZ28 - 1 Landscape Repair		4/30/2003			8/30/2004			
AZ28 - 1 Asphalt Replacement & Reseal		4/30/2003			8/30/2004			
AZ28 - 1 A/C Replacement / Rec. Building		4/30/2003			8/30/2004			
AZ28 - 1 Security Fencing		4/30/2003			8/30/2004			
AZ28 - 1 Architectural & Engineering Fee		4/30/2003			8/30/2004			
AZ28 - 2 Asphalt Seal & Re-stripe		4/30/2003			8/30/2004			
AZ28 - 2 Kitchen & Bath Cabinet Replace		4/30/2003			8/30/2004			
AZ28 - 2 Security Fencing		4/30/2003			8/30/2004			
AZ28 - 3 Asphalt Seal & Re-stripe		4/30/2003			8/30/2004			
AZ28 - 3 Kitchen & Bath Cabinet Replace		4/30/2003			8/30/2004			
AZ28 - 3 Sidewalks/Benches/Trash Cont.		4/30/2003			8/30/2004			
AZ28 - 3 Storage Container for Site		4/30/2003			8/30/2004			
AZ28 - 3 Parking Space Canopy		4/30/2003			8/30/2004			
AZ28 - 3 Architectural & Engineering Fee		4/30/2003			8/30/2004			

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: City of Chandler Housing & Redevelopment Division			Grant Type and Number Capital Fund Program No: AZ028 - Chandler Replacement Housing Factor No:				Federal FY of Grant: 2001-2002
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
(Continued on Page 5)							

Part II: Supporting Pages

[illegible]

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

[illegible]

Part I: Summary

PHA Name City of Chandler Housing & Development Division		265 E. Buffalo, Chandler, AZ 85244-4008 County: Maricopa		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1 2001-2002	Work Statement for Year 2 FFY Grant: 2002-2003 PHA FY:	Work Statement for Year 3 FFY Grant: 2003-2004 PHA FY:	Work Statement for Year 4 FFY Grant: 2004-2005 PHA FY:	Work Statement for Year 5 FFY Grant: 2005-2006 PHA FY:
	Annual Statement				
AZ28-1 Kingston Arms		\$ 220,000.00	\$ 80,000.00	\$ 115,000.00	\$ 283,000.00
AZ28-2 Casa Del Sol & Casa De Espranza		\$ 160,000.00	\$ 186,000.00	\$ 206,000.00	\$ 116,000.00
AZ28-3 Casa De Rosa & Casa Bonita		\$ 135,000.00	\$ 189,000.00	\$ 145,000.00	\$ 186,000.00
AZ28-9 Scattered Sites (Acquisition)		\$ 90,000.00	\$ 70,000.00	\$ 150,000.00	\$ 212,000.00
AZ28-11 Scattered Sites (New Construction)		\$ 0.00	\$ 20,000.00	\$ 16,000.00	\$ 0.00
Physical Improvements Subtotal		\$ 605,000.00	\$ 545,000.00	\$ 632,000.00	\$ 797,000.00
Management Improvements		\$ 83,000.00	\$ 81,000.00	\$ 81,000.00	\$ 81,000.00
HA-Wide Nondwelling Structures & Equipment		\$ 45,000.00	\$ 5,000.00	\$ 65,000.00	\$ 0.00
Administration		\$ 56,200.00	\$ 57,200.00	\$ 58,200.00	\$ 58,200.00
Other					
Replacement Reserves					
Total CFP Funds (Est.)		\$ 789,200.00	\$ 688,200.00	\$ 836,200.00	\$ 936,000.00
Total Non-CFP Funds					
Grand Total		\$ 789,200.00	\$ 688,200.00	\$ 836,200.00	\$ 936,000.00
Total Replacement Housing Factor Funds		\$ 7,346.00	\$ 8,346.00	\$ 9,346.00	\$ 10,346.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

PHA Name: City of Chandler, Housing & Redevelopment Division

m Tables Page 66

Activities for Year 1	Activities for Year : <u> 4 </u> FFY Grant: 2004-2005 PHA FY:			Activities for Year: <u> 5 </u> FFY Grant: 2005-2006 PHA FY:		
	AZ28-1 KINGSTON ARMS			AZ28-1 KINGSTON ARMS		
	Reseal & Restripe Asphalt	1 Lot	\$ 5,000.00	Perimeter Site Block Fence	1 Site	\$ 75,000.00
	Replace Tubs & Showers	36 Units	\$ 44,000.00	Storage Unit	1 Unit	\$ 8,000.00
	Replace Commodes with Handicap Accessible	36 Units	\$ 8,000.00	Replace Patio Doors	35 Units	\$ 100,000.00
	Convert Recreation Room to residence	1 Unit	\$ 20,000.00	Window Replacement	36 Units	\$ 100,000.00
	Replace Front Doors	36 Units	\$ 30,000.00			
	Asphalt Overlay	1 Lot	\$ 8,000.00			
	AZ28-2 CASA DEL SOL & CASA DE ESPARANZA			AZ28-2 CASA DEL SOL & CASA DE ESPARANZA		
	Foundation Repair	10 BLDG.	\$ 50,000.00	New Green Space	2 Sites	\$ 100,000.00
	Replace Tubs & Showers	39 Units	\$ 56,000.00	Storage Unit	2 Units	\$ 16,000.00
	Replace Chain Link Fence	1 Site	\$ 25,000.00			
	Replace Sewer lines	25 Units	\$ 25,000.00			
	ADA Compliance	1 Site	\$ 50,000.00			
	Sub Total		\$ 321,000.00	Sub Total		\$ 399,000.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

PHA Name: City of Chandler, Housing & Redevelopment Division

Activities	Activities for Year : <u>2</u>	Activities for Year: <u>3</u>
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Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> . FFY Grant: 2002-2003 PHA FY:	Activities for Year: <u>3</u> . FFY Grant: 2003-2004 PHA FY:
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Capital Fund Program Tables Page 70

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Part II: Supporting Pages—Work Activities

Capital Fund Program Tables Page 71

[illegible]

Part II: Supporting Pages—Work Activities

for	FFY Grant: 2004-2005			FFY Grant: 2005-2006		
Year 1	PHA FY:			PHA FY:		
	Capital Fund Program Salary & Supplies	1 Person	\$ 58,200.00	Capital Fund Program Salary & Supplies	1 Person	\$ 58,200.00

		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs				
	Management Improvements Hard Costs				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$ 6,463.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines 1-19)	\$ 6,463.00			
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: City of Chandler Housing & Redevelopment Division	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: AZ20R02850101	Federal FY of Grant: 2001-2002
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Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Obligated (2)	Expended (2)	
AZ28- TBA	New Development		1460	1 Home	\$ 6,463.00				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

[illegible]

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name				<input type="checkbox"/> Original 5-Year Plan	
				<input type="checkbox"/> Revision No:	
Development Number/Name/HA- Wide	Year 1	Work Statement for Year 2 FFY Grant: PHA FY:	Work Statement for Year 3 FFY Grant: PHA FY:	Work Statement for Year 4 FFY Grant: PHA FY:	Work Statement for Year 5 FFY Grant: PHA FY:
	Annual Statement				
Total CFP Funds (Est.)					
Total Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : ____			Activities for Year: ____		
	FFY Grant:			FFY Grant:		
	PHA FY:			PHA FY:		

ATTACHMENT G

PET POLICY

The terms of this policy apply to the City of Chandler Housing and Redevelopment Division (COCHRD) Kingston Arms, Scattered Site and housing sites located at 130 N. Hamilton, 210 N. McQueen, 73 S. Hamilton , and 660 S. Palm Lane.

- A. Application for Pet Permit, prior to housing any pet in Public Housing, the resident shall apply to the COCHRD for a pet permit which shall be accompanied by the following:
1. Evidence that the pet has been spayed or neutered, as applicable; and
 2. Evidence that the pet has received current inoculations, and an annual intestinal parasite check. Specifically, dogs must have annual rabies, distemper, and parvo inoculations. Dogs must undergo annual intestinal parasite and heartworm checks. Cats must receive annual rabies, and distemper inoculations. Cats must also undergo an annual intestinal parasite check. Written verification must be provided for all test results and inoculations.
- B. All residents with pets permitted to be kept under this Policy shall comply with the following rules:
1. A common household pet means a domesticated animal such as a dog, cat, bird, fish, hamster, gerbil or turtle that is traditionally kept in a home for pleasure rather than for commercial purposes. A "Common household pet" does not include reptiles (except turtles) or fowl. This definition does not include animals that are used to assist the handicapped. The weight of a dog or cat may not exceed 20 lbs. (full grown). The size of the aquarium may not exceed 10 gallons.
 2. Only one pet, except fish, per household will be permitted.
 3. Dogs must be licensed yearly with the proper Maricopa County licensing office. Tenant will provide a current photo and a copy of license each year within ten days of renewal.
 4. Vicious, exotic, and/or intimidating pets will not be allowed.
 5. All permitted pets must be spayed or neutered, as applicable.
 6. All permitted pets shall remain inside the resident's unit or in the yard area (yard area applies to scattered sites only). No animal shall be permitted to roam in the neighborhood unleashed.
 7. When taken outside the unit, all permitted pets must be kept on a leash, controlled by an adult.
 8. Birds, hamsters, and gerbils must be confined to a cage at all times.
 9. Residents shall not permit their pet to disturb, interfere or diminish the peaceful enjoyment of neighbors. The term "disturb, interfere and diminish" shall include but not be limited to barking, howling, chirping, biting, scratching, shedding, purring, molting and other like activities.
 - a. Complaints of disturbances or reactions of this nature shall constitute a violation of the lease and may result in the revocation of the pet permit, termination of the lease agreement, or both.

10. Residents must provide litter boxes for permitted pet waste, which must be kept in the dwelling unit. Residents shall neither permit refuse from litter boxes to accumulate nor become unsightly or unsanitary and must be changed at least twice each week.
11. Residents are solely responsible for cleaning up permitted pet droppings inside the unit and in the yard (yard applies to scattered sites only). All droppings will be cleaned up immediately. Droppings not cleaned up immediately will be cleaned up by maintenance personnel and the owner will be charged at the rate of \$15.00 per hour with a ½ hour minimum. Droppings must be disposed of by being placed in a suitable covered trash container.
12. Residents shall take adequate precautions and measures necessary to eliminate pet odors within or around the unit and shall maintain the unit in a sanitary condition at all times.
13. If pets are left unattended for a period of twenty-four (24) hours or more, the COCHRD may authorize entrance to the dwelling unit, removal of the pet and transfer of the pet by proper authorities, subject to provision of Arizona law and local ordinances. The COCHRD accepts no responsibility for the animal under such circumstances.
14. Non-registered and/or visiting pets are not allowed.
15. Residents shall not alter their unit or unit area in order to create an enclosure for any pet.
16. Residents are responsible for all damages caused by their pets, including and not limited to the cost of cleaning of carpets and draperies and/or fumigation of units.
17. Residents are prohibited from feeding or harboring stray animals. The feeding of stray animals shall constitute having a pet without the written permission of the COCHRD.
18. All resident pet owners of a dog or cat are required to pay a refundable Pet Policy of \$100.00 and an additional nonrefundable sanitation fee of \$150.00. The nonrefundable sanitation fee does not apply to residents of Kingston Arms. Tenants shall pay the \$250.00 deposit in full upon the issuance of the pet registration permit. No partial payments will be accepted.
19. Should any pet housed in a COCHRD unit give birth to a litter, the resident shall remove from the premises all of said pets, within 24 hours of birth.
20. Resident pet owners are responsible for the safety and health of their pet during those scheduled occasions when the dwelling unit is being treated for control of pests.
21. In the event of the death of a pet, the resident shall properly and immediately remove and dispose of the remains. The remains shall not be placed in any container on the grounds of a COCHRD property or in a container on COCHRD grounds.
22. Residents must identify an alternate custodian for pets in the event of resident illness or absence from the dwelling unit. This identification of an alternate custodian must occur prior to the COCHRD issuing a pet registration permit.

C. The privilege of maintaining a pet in a unit owned and/or operated by the COCHRD shall be subject to the rules set forth in paragraph B, above. This privilege may be revoked at any time, subject to the COCHRD Grievance Procedures, if the animal should become destructive, create a nuisance, represent a threat to the safety, health, quiet, enjoyment, and security of other residents, or create a problem in the area of cleanliness and sanitation. If the COCHRD determines, on the basis of objective facts, supported by written statements that a pet owner has violated a rule governing the owning or keeping of pets, the COCHRD may serve a Written Notice of Pet Rule Violation on the pet owner in accordance with this policy.

D. The COCHRD shall notify the (a) pet owner if the COCHRD refuses to register a pet. The notice shall state the basis for COCHRD's action and shall be served on the pet owner as required in Paragraph C of this regulation.

I have received, read and understand the above policy provisions regarding the keeping of pets and agree to abide by those provisions.

TENANT: _____ DATE:_____

CO-TENANT: _____ DATE:_____

CO-TENANT: _____ DATE:_____

CO-TENANT: _____ DATE:_____

By: _____
Its: Housing Administrative Supervisor DATE:_____

I do not have a pet and the above policy provisions regarding the keeping of pets does not apply to me.

TENANT: _____ DATE:_____

By: _____
Its: Housing Administrative Supervisor DATE:_____

ATTACHMENT H

Statement of Progress in meeting the 5 Year Plan, Mission and Goals

The City of Chandler Housing and Redevelopment Division has worked toward achieving the goals outlined in the Five Year Plan. Staff and Council have embraced the challenging steps involved in working toward promoting adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

Progress towards each goal in Fiscal Year 2000

Goal One: Assist our community by increasing the availability of affordable, suitable housing for families in the low income range, cited as a need in our consolidated plan.

FY 2000 the City of Chandler applied for 50 new fair share-housing vouchers. While the City was unsuccessful in it's application to HUD, the effort was made to increase the supply of affordable housing.

The vacancy rate for Public Housing remained unchanged. With only a 4% vacancy rate, improvements in this area will be difficult to achieve. Staff continues to monitor this area weekly to fill vacancies as quickly as possible.

In existing Public Housing, one non-dwelling space was converted to dwelling space creating an additional 2-bedroom dwelling unit to our family housing stock.

While not selected for funding, the City of Chandler did support an application from a private developer for an affordable tax credit project to the State of Arizona.

Goal Two: Manage the City of Chandler Housing and Redevelopment Division's existing assisted housing program in an efficient and effective manner thereby qualifying as at least a standard performer.

At the time of the publication of this report, the City of Chandler, Housing and Redevelopment Division was recognize as a Standard Performing Housing Authority with a PHAS score of 81.9. The SEMAP score was not available, but was anticipate that the Authority would be ranked as a Standard Performer in this area as well.

In FY 2000 the City of Chandler has invested time and resources in training staff to become knowledgeable in the new methods necessary to promote a good work environment for employee that will ultimately benefit the customer. The Housing Authority is operated in a fiscally prudent manner with an eye towards meeting HUD financial guidelines for PHAS.

Staff will continue to work towards expanding the availability and improving the overall quality of the affordable housing stock by continuing to modernize public housing and supporting efforts to improve the overall quality of the general housing stock.

Goal Three: Expand the range and quality of housing choices available to public housing and section 8 participants.

Chandler has expanded the housing programs stock through the creation of maps, landlord outreach and by increasing the payment standard for the section 8 program to 110%. Additionally the public housing homeownership program continues to assist qualified residents to become homeowners.

Goal Four: Provide a safe and secure environment in the City of Chandler Housing and Redevelopment Division's public housing.

Through the upgrades and exterior improvements made to the public housing units the tenants have a renewed respect for the developments. Lighting improvements and fencing improvements have increase the overall security of each development. Our flat rent program encourages higher income residents to stay or join the public housing program.

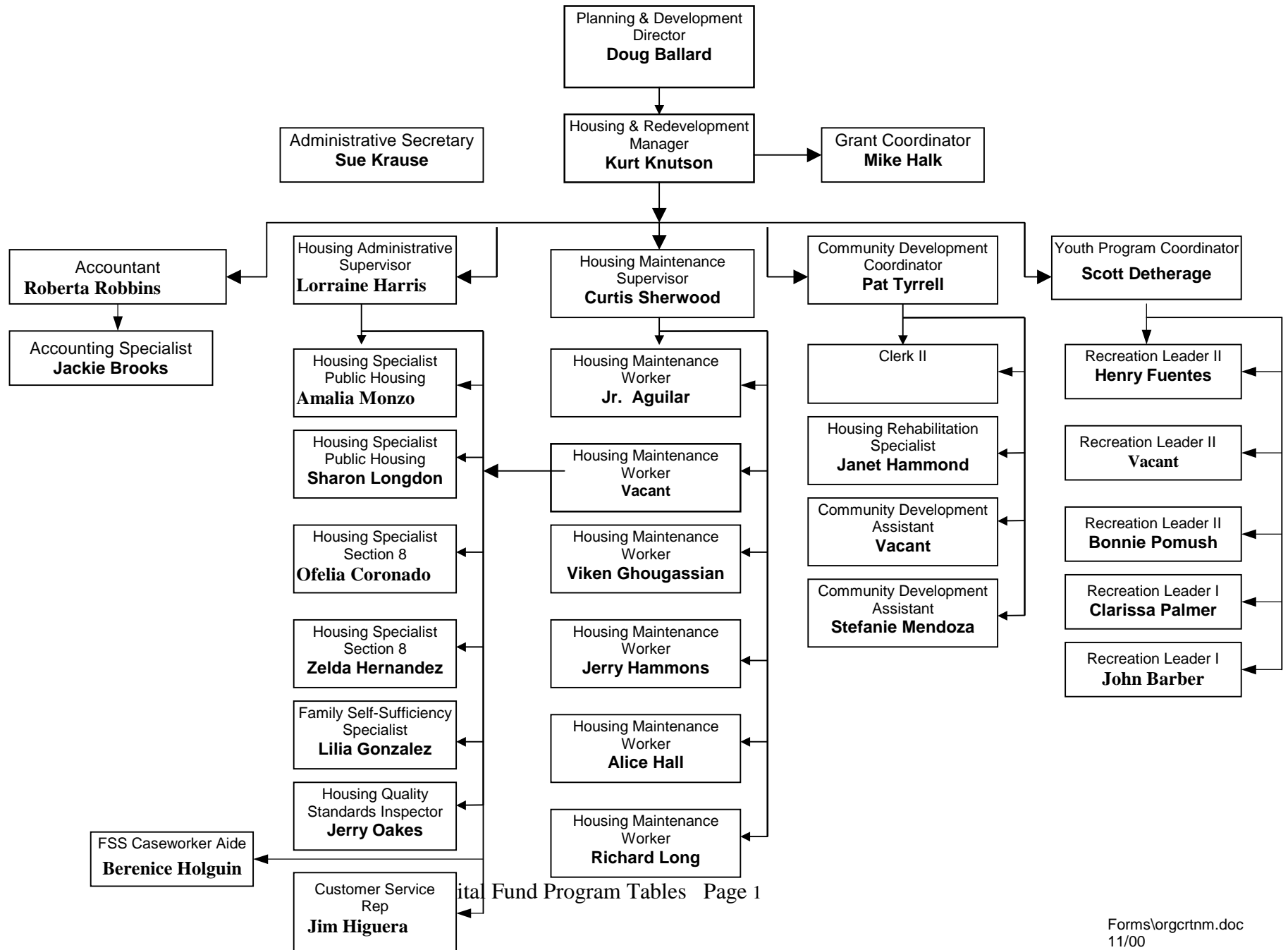
Goal Five: Expand the range and quality of housing choices available to participants in the Chandler Housing and Redevelopment Division's tenant based assistance program.

We are exploring the option of opening the public housing home ownership program to Section 8 participants and those on the waiting list. We have set systems in place to maintain a voucher utilization rate of 95% and plan to work towards 100% utilization of the section 8 vouchers.

Most policies and programs are geared toward the self-sufficiency of tenants through comprehensive supportive programs. Staff works to assist those housing residents that are in need by matching resources to promote tenant education and self-sufficiency. Our principle mission is "affordable decent, safe, and sanitary housing" in conjunction with meeting HUD rules and policies augmented with preferential local controls. We support this mission through other programs which include the Family Investment Center, Youth Recreation Program, Capital Program and Social Service partnerships.

ATTACHMENT I

PHA Management Organizational Chart



ATTACHMENT J

Capital Fund Program Five-Year Action Plan Part I: Summary

PHA Name City of Chandler Housing & Development Division		265 E. Buffalo, Chandler, AZ 85244-4008 County: Maricopa		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1 2001-2002	Work Statement for Year 2 FFY Grant: 2002-2003 PHA FY:	Work Statement for Year 3 FFY Grant: 2003-2004 PHA FY:	Work Statement for Year 4 FFY Grant: 2004-2005 PHA FY:	Work Statement for Year 5 FFY Grant: 2005-2006 PHA FY:
	Annual Statement				
AZ28-1 Kingston Arms		\$ 220,000.00	\$ 80,000.00	\$ 115,000.00	\$ 283,000.00
AZ28-2 Casa Del Sol & Casa De Espranza		\$ 160,000.00	\$ 186,000.00	\$ 206,000.00	\$ 116,000.00
AZ28-3 Casa De Rosa & Casa Bonita		\$ 135,000.00	\$ 189,000.00	\$ 145,000.00	\$ 186,000.00
AZ28-9 Scattered Sites (Acquisition)		\$ 90,000.00	\$ 70,000.00	\$ 150,000.00	\$ 212,000.00
AZ28-11 Scattered Sites (New Construction)		\$ 0.00	\$ 20,000.00	\$ 16,000.00	\$ 0.00
Physical Improvements Subtotal		\$ 605,000.00	\$ 545,000.00	\$ 632,000.00	\$ 797,000.00
Management Improvements		\$ 83,000.00	\$ 81,000.00	\$ 81,000.00	\$ 81,000.00
HA-Wide Nondwelling Structures & Equipment		\$ 45,000.00	\$ 5,000.00	\$ 65,000.00	\$ 0.00
Administration		\$ 56,200.00	\$ 57,200.00	\$ 58,200.00	\$ 58,200.00
Other					
Replacement Reserves					
Total CFP Funds (Est.)		\$ 789,200.00	\$ 688,200.00	\$ 836,200.00	\$ 936,000.00
Total Non-CFP Funds					
Grand Total		\$ 789,200.00	\$ 688,200.00	\$ 836,200.00	\$ 936,000.00
Total Replacement Housing Factor Funds		\$ 7,346.00	\$ 8,346.00	\$ 9,346.00	\$ 10,346.00

PHA Name: City of Chandler, Housing & Redevelopment Division

Capital Fund Program Page 2 of 9

PHA Name: City of Chandler, Housing & Redevelopment Division

Capital Fund Program Page 3 of 9

PHA Name: City of Chandler, Housing & Redevelopment Division

Capital Fund Program Page 4 of 9

PHA Name: City of Chandler, Housing & Redevelopment Division

Capital Fund Program Page 5 of 9

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages—Work Activities

PHA Name: City of Chandler, Housing & Redevelopment Division

Activities for Year 1	Activities for Year : <u> 2 </u> . FFY Grant: 2002-2003 PHA FY:			Activities for Year: <u> 3 </u> . FFY Grant: 2003-2004 PHA FY:		
	AZ28-11 SCATTERED SITES HOMES			AZ28-11 SCATTERED SITES HOMES		
	Replace Carpet & Tile	8 Houses	\$	Replace Carpet & Tile	8 Houses	\$ 10,000.00
	Exterior Painting	10 Houses	\$	Exterior Painting	10 Houses	\$ 10,000.00
	AZ28-9 SCATTERED SITE HOMES			AZ28-9 SCATTERED SITE HOMES		
	Replace Carpet & Tile	10 Houses	\$ 20,000.00	Replace Carpet & Tile	10 Houses	\$ 10,000.00
	Exterior Painting	10 Houses	\$ 10,000.00	Exterior Painting	10 Houses	\$ 10,000.00
	Additional Insulation	10 Houses	\$ 10,000.00	Additional Insulation	10 Houses	\$ 5,000.00
	Roof Replacement	10 Houses	\$ 20,000.00	Roof Replacement	10 Houses	\$ 10,000.00
	A/C Replacement	5 Houses	\$ 10,000.00	A/C Replacement	5 Houses	\$ 20,000.00
	Landscaping	10 Houses	\$ 10,000.00	Landscaping	10 Houses	\$ 5,000.00
	Driveway & Sidewalk Repair / Replacement	5 Houses	\$ 10,000.00	Driveway & Sidewalk Repair / Replacement	5 Houses	\$ 10,000.00
	PHA WIDE			PHA WIDE		
	Maintenance Truck	2 Trucks	\$ 45,000.00	Maintenance Truck		\$
				Paint Maintenance Vehicles	2 Trucks	\$ 5,000.00
	Sub Total		\$ 135,000.00	Sub Total		\$ 95,000.00

PHA Name: City of Chandler, Housing & Redevelopment Division

Capital Fund Program Page 7 of 9

PHA Name: City of Chandler, Housing & Redevelopment Division

[illegible]

PHA Name: City of Chandler, Housing & Redevelopment Division

[illegible]

ATTACHMENT K
Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

- 1. General Information/History**
- 2. PHDEP Plan Goals/Budget**
- 3. Milestones**
- 4. Certifications**

Section 1: General Information/History

A. Amount of PHDEP Grant \$ \$78,867.00

B. Eligibility type (Indicate with an “x”) N1_____ N2_____ R X_____

C. FFY in which funding is requested FY 2001

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The City of Chandler Youth Program plans to continue its outreach program of drug prevention and education based on partnerships with local youth service providers by instilling an educational and recreational program that includes homework help, arts and crafts, peer mediation, and on site activities. Programming will also include off-site sporting leagues, Boys and Girls activities, Jr. Staff employment opportunities, and field trips. More than 300 public housing youth expected to be served with over 14,000 hours of drug prevention activities.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
130 N. Hamilton	54	75
73 S. Hamilton	40	75
210 N. McQueen	39	75
660 S. Palm Ln	32	75

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

6 Months_____ 12 Months_____ 18 Months X_____ 24 Months_____ Other _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995	\$150,000.00	AZ20DEP0280195	\$0.00	Grant Extension	Closed-Out
FY 1996	\$150,000.00	AZ20DEP0280196	\$0.00		Closed-Out
FY 1997	\$ 97,500.00	AZ20DEP0280197	\$0.00	Grant Extension	Closed Out
FY 1998	\$ 97,500.00	AZ20DEP0280198	\$0.00		Closed-Out
FY1999	\$ 71,040.00	AZ20DEP0280199	\$36,071.67		6/01
FY 2000	\$ 74,039.00	AZ20DEP0280100	\$59,678.18		3/02

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

The City of Chandler Housing and Redevelopment Division will utilize PHDEP Grant funds to initiate and develop several prevention/educational activities and opportunities that help address the needs of the youth at all public housing developments and meet the Division's goal of reducing drug related crime. We evaluate our programs on a consistent basis by using daily attendance sheets, resident surveys and crime statistics. The division prides itself on the partnerships formed with law enforcement agencies, non-profit organizations, private entities and other agencies that offer prevention, intervention, education and referral for drug and drug use. The Youth Program also provides employment for residents by utilizing the Family Investment Center along with site recreation rooms for various outreach programs. Through collaboration and dedication, the Housing & Redevelopment Division will continue to provide programs that work, programs that promote self-reliance and programs that help curb the use of drugs and alcohol.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2001 PHDEP Budget Summary	
Budget Line Item	Total Funding Including 99 & 00 funds
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	\$173,616.85
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	\$1,000.00
TOTAL PHDEP FUNDING	\$174,616.85

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 - Employment of Investigators					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 - Voluntary Tenant Patrol					Total PHDEP Funding: \$		
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Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$77,867		
Goal(s)	Reduce the use of drugs and their consequences by providing caring adults and peers with useful, quality educational and recreational programs.						
Objectives	To provide over 14,000 hours of service to over 300 youth.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding Including 99 & 00	Other Funding (Amount /Source)	Performance Indicators
1. CHAMPS Peer Mediation	65+	Youth/all sites	1/01	1/02	\$750.00	Maricopa County \$3,000.00	Detailed attendance sheets, community service projects, employment of participants, successful completion of a 2-½ day peer leadership training camp.
2. Weed & Seed Drop-in Program A) Homework Help B) Arts & Crafts C) Recreational/Gamesroom	150+	Youth/all sites	1/01	1/02	\$8,352.00	General Fund \$36,000.00 (CDBG) \$15,833.33	Report cards, attendance sheets, monitoring, behavior, crime statistics & vandalism reports.
3. Teen Employment (ages 14-18)	10+	Youth/all sites	1/01	1/02			Duration of initial (Housing) & outside employment, progress reports, monitoring & job skills training.
4. Recreation Program/Sporting leagues (summer/intersession's)	100+	Youth/all sites	1/01	1/02	\$4,750.00		Detailed attendance sheets, participation in sporting leagues statewide and productive summer & intersession activities during non-school hours.
5. Recreation Leader II (full-time)	325+	Youth/all sites	1/01	1/02			Performance appraisals every 6

							months, weekly 1 on 1 meetings, provide a safe environment for public housing youth, number of participants, monitoring of participation (excel) for semi-annual reports & to provide youth with programs that are successful.
6. Chandler Boys & Girls Club Programs	100+	Youth/all sites	1/01	1/02	\$8,300.00	Chandler Boys & Girls Club \$8,300.00 (Match)	Number of public housing youth that were provided with additional positive activities in a structured environment outside of the public housing developments.

9170 - Drug Intervention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$1,000.00		
Goal(s)	Reduce the use of drugs and their consequences by providing caring adults and peers with useful, quality educational and recreational programs.						
Objectives	To provide over 14,000 hours of service to over 300 youth.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1. Office Equipment & Supplies, Telephone & Training			1/01	1/02	\$1,000.00		To ensure that the youth program administration runs

							efficiently.
2.							
3.							

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150				
9160	\$19,466.75	\$77,867.00	\$38,933.50	\$38,933.50
9170				
9180				
9190	\$250.00	\$1,000.00	\$500.00	\$500.00
TOTAL	\$19,716.75	\$78,867.00	\$39,433.50	\$39,433.50

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant	Total PHDEP Funding	50% Obligation of Total Grant	Total PHDEP Funding
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	Funds By Activity #	Expended (sum of the activities)	Funds by Activity #	Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150				
9160	\$18,500.00	\$74,000.00	\$37,000.00	\$50,000.00
9170				
9180				
9190	\$250.00	\$1,000.00	\$500.00	\$1,000.00
TOTAL	\$18,750.00	\$75,000.00	\$37,500.00	\$51,000.00

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

Comments of Resident Advisory Board or Boards

The City of Chandler Housing and Redevelopment Division selected its Resident Advisory Board (RAB) through several outreach efforts. The City of Chandler Housing and Redevelopment Division utilized staff, resident meetings, Housing Specialist referrals, and advertised in the newsletters to attract board members. Interested RAB members were selected and represented all Public Housing and Section 8 programs.

The Resident Advisory Board's purpose is to assist and make recommendations regarding the development of the PHA Plan, and any significant amendment or modification to it. The Resident Advisory Board is committed to:

- Making recommendation on the development of the Agency/Annual Plan
- Provide meaningful discussion on policy that leads to improved housing programs and procedures
- Attend meetings and comment on proposed operation, programs and services

During the development of the Annual Plan, the RAB met four times, comments were received through the meetings, by mail, email, and telephone conversations.

The Resident Advisory Board commented on:

Rent Determination

"Child support should not be used towards rent (as an increase) Child support is for the children (food stamps decrease or stop, children loose medical and the State of Arizona Child Support Enforcement Division is backed up on enforcements)."

Pet Policy

"I think it is okay to have two birds as long as they are small, example finches or parakeets. No more than two birds should be allowed. Larger birds (5" or more), only one should be allowed."

Christmas Lights

"I think it is okay for lights on roof but, tenant is responsible to take back down in a certain time frame."

Tenant Violation

"If a tenant should receive a violation and want to transfer in the future to a Scattered Site home, they should be able to transfer in one year or 18 months instead of waiting two years."